

# NOTICE OF INTENT TO VACATE

Please use this form to serve notice of intent to vacate.

Resident 1: \_\_\_\_\_

Resident 2: \_\_\_\_\_

Resident 3: \_\_\_\_\_

Resident 4: \_\_\_\_\_

This is to serve as thirty (30) days notice of intent to vacate the premises located at:

Address: \_\_\_\_\_

I authorize you to show the premises to prospective residents in accordance with terms of our rental agreement.

Reason for vacating: \_\_\_\_\_

Forwarding address: \_\_\_\_\_

Date vacating premises: \_\_\_\_\_

I understand that thirty (30) days notice of intent to vacate is required or I may be liable for rental loss of income. I also understand that an itemized disposition of security deposit will be mailed to me within twenty-one (21) days of vacating residence.

Signatures:

Resident 1: \_\_\_\_\_

Resident 2: \_\_\_\_\_

Resident 3: \_\_\_\_\_

Resident 4: \_\_\_\_\_

Mail to: Professional Rental Org.,Inc.  
1738 Jefferson Street  
Napa, CA 94559

Fax to: (707) 252-0937

Email (as attachment or inserted) to: [prorent@prorent.com](mailto:prorent@prorent.com)